



Christ Classical School
Knowledge • Truth • Wisdom

Employment Application

Your interest in joining the Christ Classical School family is greatly appreciated. It is our desire to build a faculty and staff that demonstrates knowledge and the highest regard for God's Word, exhibits a genuine affection for the Church and family, and identifies the position selected on this application as a life calling.

Please complete the entire application, including essays and attachments, before submitting to the school office.

A. Mission Statement

By God's grace we endeavor to assist Christian families in the education of their children, by providing a stimulating academic program in a distinctly Christ-centered environment. We are committed to equipping students to live lives of moral and spiritual integrity, personal and social responsibility, with a genuine passion for knowing and serving a Holy God.

If employed by Christ Classical School, I will seek to teach and support the principles in the Mission Statement.

Name: _____ Date: _____

B. Applicant Name and Address

Full Name: _____ Soc. Sec. No. _____

Present Address: _____

Email Address: _____

Application date: _____ Date available: _____

Phone: Day (_____) _____ Evening (_____) _____

Best time to call you: _____

How long have you lived at the above address: _____

Permanent Address and Phone number (if different than present address):

C. Position Desired

Please indicate your 1st, 2nd, and 3rd choice in the parentheses. In the blanks, please indicate the grades, subjects, and/or tasks in order of preference, if applicable.

() Kindergarten _____ () Junior High _____

() Elementary _____ () High School _____

Full time: _____ Part time: _____

How did you learn about the position for which you are applying? _____

Please list activities or sports which you would be capable of and willing to direct, sponsor, advise, or coach. (Indicate grade or ability levels). _____

D. Christian Background

In your own handwriting on a separate piece of paper, **briefly** write your Christian testimony.

Do you believe the Bible to be the only inspired and infallible Word of God, our final authority in all matters of faith, truth, and conduct?

Yes: _____ No: _____ Signature: _____

Please carefully read the Christ Classical School Statement of Faith (attached). **I fully support the Statement of Faith as written, without reservations.**

Signature: _____

What is your denominational preference? _____

What is your local church affiliation? _____

Are you presently a member in good standing? _____ Years? _____

In what church activities are you involved and with what degree of regularity? _____

In what other Christian service have you participated since becoming a Christian? _____

What is your attitude toward working with those of other denominational beliefs? _____

To what extent do you believe you should become involved in Sunday worship and/or other church ministries? _____

Describe your personal Bible study and prayer life. _____

What book have you read recently that has helped you spiritually? _____

E. Professional Qualifications

Please attach photocopies of all your post-secondary transcripts. Should you be offered a position, official copies of your transcripts must be provided to the school for inclusion in your personnel file.

Degree(s) & Date(s) Received: _____

Issuing Institution(s): _____

Your Major(s): _____

Your Minor(s): _____

Cumulative grade point average: BA / BS _____ Graduate work _____

Total units / credits earned after date of Bachelor's degree _____

Sequentially list your teaching experience with most recent first.

School's Name

Grade or Subjects

Dates

<u>School's Name</u>	<u>Grade or Subjects</u>	<u>Dates</u>

To what degree are you familiar with various Christian or secular textbook series (i.e., CSI, Abeka, Bob Jones, Saxon Math, Veritas Press, etc.) _____

Textbook series preferences? _____

List any other educational advantages that you have had including opportunities for travel.

List any books or articles that you have read recently that have helped you to grow professionally.

Do you have a state teaching certificate*? _____ State? _____

What kind? _____ Remains valid for _____ years.

If you do not hold a certificate, what requirements do you lack? _____

*** Please attach photocopies of any certificates held.**

Have you had any courses in Christian philosophy of education? If so, where and when?

Attach a typed copy of your personal Christian philosophy of education.

Have you had other courses providing specific training for Christian day schools? _____

Give details. _____

List any conferences or seminars that you have led or participated in recently.

Describe how teacher evaluations in the past have been helpful to you.

F. Personal Philosophy

On a separate piece of paper please label and succinctly answer in one or two paragraphs each of the questions below.

- Short Essays:
- A. Why do you wish to teach in a Christian school?
 - B. What are the main characteristics that distinguish a Christian school from a public school?
 - C. What do you consider to be the proper classroom atmosphere for learning?
 - D. What is your philosophy of discipline? Your attitude toward physical/corporal punishment?
 - E. What areas do you feel are your strengths? Weaknesses?
 - F. What are your personal/professional goals?
 - G. Please summarize any additional information that you would like to present regarding your candidacy for this position.

G. Employment History (An attached resume may substitute for this section.)

Please start with your current or most recent employer and work backwards for the past five to ten years. If necessary, you may add additional pages.

1. Employer: _____

Position: _____ Dates of Employment: _____

Address: _____

Supervisor's Name and Phone Number: _____

Reason for leaving: _____

2. Employer: _____

Position: _____ Dates of Employment: _____

Address: _____

Supervisor's Name and Phone Number: _____

Reason for leaving: _____

3. Employer: _____

Position: _____ Dates of Employment: _____

Address: _____

Supervisor's Name and Phone Number: _____

Reason for leaving: _____

Have you ever worked under a different name for any of the employers you have listed? If so, what was the name or names?

Have you already signed a contract for next year with any other educational institution?

Yes: _____ No: _____ Comments: _____

H. Personal References

You will need to carefully read the Authorization to Release Reference Information section of this application and sign authorizing Christ Classical School to evaluate the references you provide below. Do not list family members or relatives for references.

References: Provide two references qualified to speak on your spiritual experience and Christian service.

List your current pastor first.

Name, Complete Address, Phone and Position

1. _____

2. _____

Provide two references qualified to speak of your professional training and experience.

List your current or most recent principal or supervisor first.

Name, Complete Address, Phone and Position (school if applicable)

1. _____

2. _____

I. Applicant's Certification Agreement

I understand that Christ Classical School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize Christ Classical School to thoroughly interview the primary references which I have listed, any secondary reference mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the job.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and reemployment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liability arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any reference given to the school.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as is necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or to reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant: _____ Date: _____

J. Authorization to Release Reference Information

I have made application for a position at Christ Classical School. I have authorized the school to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, educational preparation, and all other matters related to my suitability for employment. I authorize references and my former employers to disclose to the school any and all employment records performances reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release Christ Classical School, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosures.

I waive the right to ever personally view any references given to release Christ Classical School.

I agree that a photocopy or facsimile copy of this document and any signature shall be considered for all purposes as the original signed release on file.

I certify that I have carefully read and do understand the above statements.

Applicant's Name (Print): _____ **Date:** _____

Applicant's Signature: _____

Applicant's Social Security Number: _____

* * * * *

Colossians 3:12-17

Therefore, as *the* elect of God, holy and beloved, put on tender mercies, kindness, humility, meekness, longsuffering; bearing with one another, and forgiving one another, if anyone has a complaint against another; even as Christ forgave you, so you also *must do*. But above all these things put on love, which is the bond of perfection. And let the peace of God rule in your hearts, to which also you were called in one body; and be thankful. Let the word of Christ dwell in you richly in all wisdom, teaching and admonishing one another in psalms and hymns and spiritual songs, singing with grace in your hearts to the Lord. And whatever you do in word or deed, *do* all in the name of the Lord Jesus, giving thanks to God the Father through Him.

Statement of Faith

We believe that God reveals Himself through the creation, preservation, and government of the universe. We believe that God makes Himself more clearly and fully known through the Scriptures, which are the only inerrant and infallible Word of God, our ultimate and final authoritative rule for faith and practice. The Bible is made up of the 66 books of the canon of Scripture, including Genesis through Revelation. (Rom. 1:19-20; 2 Tim. 3:16; 2 Peter 1:21)

We believe that there is but one living and true God, eternally existent in three Persons of one power, substance, and eternity—Father, Son and Holy Spirit. He is perfectly wise, the overflowing fountain of all good. He is omnipotent, omnipresent, and omniscient. In all things He is limited by nothing other than His own nature and character. (Gen. 1:1; Deut. 6:4; 1 Chron. 29: 11-12; Matt. 28:19; John 10:30, 37-38)

We believe the Triune God alone existed from eternity past and in His wisdom decided to create the universe without the use of pre-existent material. God spoke and all came into existence in six literal days. (Gen. 1:1-31; Ex. 20:11)

We believe that God purposely created mankind in two genders, male and female, and He created each gender to be objectively distinct from the other, though equal in their reflection of His image. (Gen. 1:26-27)

We believe that God established marriage between one man and one woman to reflect the relationship of Christ with His Church, and to be the basic unit of human society. We believe that the word “marriage” has only one meaning: the uniting of one man and one woman in an exclusive union, as determined by the Scriptures. (Gen. 2:18-25; Matt. 19:4; 1 Cor. 7:1-5)

We believe that our first father, Adam, was made from the dust of the ground and formed after God’s image and likeness, which was good, righteous, and holy. Because of Adam’s subsequent sin, all mankind is in a state of rebellion against God. For the salvation of such lost and sinful men, regeneration by the Holy Spirit is absolutely necessary. (Gen. 1:26-31, 2:7; Rom. 5:12-14; John 3:3-8; Rom. 8:1-8)

We believe in the true deity and full humanity of our Lord Jesus Christ, such that two distinct natures, divine and human, were inseparably joined together in one person, without conversion, composition, or confusion. We believe in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory. (Col. 1:15-20, 2:9; Matt. 1:18-25; Heb. 4:15; John 2:23; Col. 1:21-23 1 John 1:7; 1 Cor. 15:3-8; Acts 1:6-11; Luke 21:27)

We believe that salvation is by God’s grace through faith alone, and that faith without works is dead. (Eph. 1:3-11, 2:8-9; Jas. 2:14-26)

We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life, as the Spirit of Christ within us enables us to do freely and cheerfully what the will of God revealed in Scripture requires to be done. (Rom. 8:1-11; 1 Cor. 6:19-20; John 14:21)

We believe God has appointed a day when He will judge the world in righteousness through Jesus Christ. We believe in the resurrection of both the saved and the lost; those who are saved to the resurrection of life, and those who are lost to the resurrection of damnation. (Matt. 25:31-46; Heb. 9:27; John 5:28-29)

We believe in the spiritual unity of all believers in our Lord Jesus Christ. All who are united to Christ as Head of the Church are united to one another in love, and have communion in each other’s gifts and graces. (John 17:20-23)

We believe that God created all human life with inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. We are therefore called to defend, protect, and value all human life as determined by the Scriptures. (Psalm 139)